

Regular Council Meeting

Thursday, March 16, 2023

Mayor Mike Petrella called the meeting to Order.

**Roll Call:** Bob Merriman absent, Jason Mattern absent, Pennie Scarpone present, Carmen DeStefano present, Randy Spence present, Gael Damron present.

**Officials:** Mayor Mike Petrella present, Fiscal Officer vacant, Administrator Jesse Kosegi present, Solicitor Jake Linn present

**Moment of Silence**

**Pledge of Allegiance**

**Reading of Minutes**

Motion by Randy Spence, seconded by Gael Damron to approve the minutes from the March 2, 2023 meeting.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Motion by Randy Spence, seconded by Carmen DeStefano to approve the minutes from the February 16, 2023 meeting as amended.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

**Guests**

Rich Gunther: As many as you know we have instituted 25% fund back to the Police department for a couple shirt that we are offering through our store. I would like to present a check to the Police Department for the week a check for \$200.00.

Mike Mehalik: Current President of the Rotary, Thank You Mayor, Council and residents of Wintersville. I wanted to come and tell Council and residents about the 102 year celebration of the Rotary Club of Steubenville. It will take place on April 26<sup>th</sup>. We would like to invite everyone. We had to do 102<sup>nd</sup> year because of COVID. We were lucky because we submitted a request to the President elect of the Rotary international Stephanie Yurgisk from the Canonsburg area. She is now going to be President of Rotary International. She has agreed to come and speak. We think it will be a great event. We would like to invite everybody. Please try to attend if you can. And for those of you that don't know the Steubenville Rotary is not strictly Steubenville, we have members from Wintersville, Toronto, everywhere in the surrounding area. We would also like to invite folks that are here today to consider to become a Rotary member. The key thing with the rotary is, Service above self. That is the key moto of the rotary. Everyone of you here today are key examples of that. Our elected officials are definitely people that put service above self. Our city employees are about service above self. It is a great organization with a great moto that applies to many of you here. The event is at St. Florian Hall it begins at 5:00 PM on April 26<sup>th</sup> tickets are \$50.00. We would love to have some of you there. Thank You Mayor.

Mayor Petrella: Thank you Mike for coming.

Commissioner Tony Morelli: We had a Commissioners meeting today and one of the things we are going to move forward with is the recreational fund that we do every year. We had an Appalachian Grant meeting today and just so you have a heads up. We have decided to get a Construction Manager. That is someone who is going to pull all pieces together. There will be more news to come. Just wanted to let you know of these two things.

**Ordinance and/or Resolution**

**Ordinance 2023-03:** An Ordinance providing for retroactive pay raise for a Village employee was read for the second time.

**Ordinance 2023-04:** An Ordinance creating and adopting Section 151.02 (G) of the Codified Ordinance of the Village of Wintersville, Ohio which will create a referral bonus for current employees was read for the second time.

**Ordinance 2023-05:** An Ordinance creating and adopting Section 151.02 (H) of the Codified Ordinances of the Village of Wintersville, Ohio which will create an accrued time bonus for Village Employees was read for the second time.

**Resolution 2023-07:** A Resolution stating the Village of Wintersville by and through its Village Council hereby proclaims the Month of April 2023 as Child Abuse Awareness month was read for the first time.

Motion by Randy Spence, second by Gael Damron to suspend the rules on the second and third readings.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Motion by Pennie Scarpone, second by Gael Damron to approve Resolution 2023-07.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

**Resolution 2023-08:** A resolution stating the Village of Wintersville by and through its Village Council hereby recognizes and commends the work and service of the Steubenville Rotary Club in their efforts to support the Community through volunteer, providing scholarship, supporting local non-profit and supporting other worthy causes was read for the first time.

Motion by Randy Spence, second by Gael Damron to suspend the rules on the second and third reading.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Motion by Gael Damron, second by Pennie Scarpone to approve Resolution 2023-08.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

**Ordinance 2023-09:** An Ordinance amending several Chapters and Section of the Codified Ordinances of the Village of Wintersville, Ohio to change the Position of Building Inspector to Code Enforcement Officer was read for the first time.

**Ordinance 2023-10:** an Ordinance amending Chapter 1341 of the Codified Ordinances of the Village of Wintersville, Ohio was read for the first time.

**Resolution 2023-11:** a Resolution proving for the establishment of a Magistrate Computer fund and establish estimated Revenue and Appropriations for the Village of Wintersville for the Calendar 2023 and Declaring and Emergency was read for the first time.

Motion by Randy Spence, second by Pennie Scarpone to suspend the rules on the second and third read.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Motion by Randy Spence, second by Pennie Scarpone to approve Resolution 2023-11.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

**Ordinance 2023-12:** An Ordinance providing for amending and revising the Appropriations of Expenditures and Transferring that amount to the Street Fund for the Village of Wintersville for the Calendar Year 2023 and Declaring and Emergency was read for the first time.

Motion by Gael Damron, second by Pennie Scarpone to suspend the rules for the second and third read.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Motion by Gael Damron, second by Pennie Scarpone to approve Ordinance 2023-12.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

**Ordinance 2023-13:** An Ordinance providing for amending and revising the Appropriations of Expenditures by eliminating contingency line-items for the Village of Wintersville for the Calendar Year 2023 and Declaring an Emergency was read for the first time.

Motion by Randy Spence, second by Gael Damron to suspend the rules for second and third read.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Motion by Gael Damron, second by Pennie Scarpone to approve Ordinance 2023-13.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

**Resolution 2023-14:** A Resolution providing for the combination of the two Police Auxiliary Funds for the Village of Wintersville for the Calendar Year 2023 and declaring and emergency was read for the first time.

Motion by Randy Spence, second by Pennie Scarpone to suspend the rules on the second and third read.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Motion by Gael Damron, second by Pennie Scarpone to approve Resolution 2023-14.  
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**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

**Resolution 2023-15:** A Resolution providing for adjustments to estimated revenue other financing sources line-item for the Village of Winterville for the Calendar Year 2023 and Declaring and Emergency was read for the first time.

Motion by Randy Spence, second by Gael Damron to suspend the rules on the second and third read.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Motion by Gael Damron, second by Pennie Scarpone to approve Resolution 2023-15.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

**Ordinance 2023-16:** An Ordinance providing for amending and revising the appropriations of Expenditures and Transferring that amount to the Street fund for the Village of Wintersville for the Calendar Year 2023 was read for the first time.

Motion by Randy Spence, second by Gael Damron to suspend the rules on the second and third read.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Motion by Randy Spence, second by Pennie Scarpone to approve Ordinance 2023-16.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

**Resolution 2023-17:** A Resolution providing for additional estimated revenue for the Village of Wintersville for the Calendar Year 2023 and Declaring an Emergency was read for the first time.

Motion by Randy Spence, second by Gael Damron to suspend the rules on the second and third read.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Motion by Randy Spence, second by Gael Damron to approve Resolution 2023-17.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

**Resolution 2023-18:** A Resolution providing for additional estimated revenue for the Village of Wintersville for the Calendar Year 2023 and Declaring and Emergency was read for the first time.

Motion by Randy Spence, second by Pennie Scarpone to suspend the rules for the second and third read.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Motion by Randy Spence, second by Gael Damron to approve Resolution 2023-18.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

**Ordinance 2023-19:** An Ordinance providing for amending and revising the Appropriations of Expenditures and Transferring that amount to the Police Fund for the Village of Wintersville for the Calendar Year 2023 and Declaring an Emergency was read for the first time.

Motion by Randy Spence, second by Gael Damron to suspend the rules for the second and third read.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Motion by Randy Spence, second by Pennie Scarpone to approve Ordinance 2023-19.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

**Ordinance 2023-20:** An Ordinance providing for amending and revising the Appropriations of Expenditures and Transferring that amount to the Recreation Fund for the Village of Wintersville for the Calendar Year 2023 and Declaring an Emergency was read for the first time.

Motion by Randy Spence, second by Gael Damron to suspend the rules on the second and third read.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Motion by Pennie Scarpone, second by Gael Damron to approve Ordinance 2023-20.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

**Resolution 2023-21:** A resolution providing for additional estimated revenue for the Village of Wintersville for the Calendar Year 2023 and Declaring an emergency was read for the first time.

Motion by Randy Spence, second by Pennie Scarpone to suspend the rules on the second and third read.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Motion by Gael Damron, second by Carmen DeStefano to approve Resolution 2023-21.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

**Ordinance 2023-22:** An Ordinance providing for amending and revising the Appropriations of Expenditure and Transferring that amount to the Street Fund for the Village of Wintersville for the Calendar Year 2023 and Declaring an Emergency was read for the first time.

Motion by Randy Spence, second by Pennie Scarpone to suspend the rules on the second and third read.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Motion by Carmen DeStefano, second by Pennie Scarpone to approve Ordinance 2023-22.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Mayor Petrella: In summary our Traveling clerk has been to some finance meeting with us. They are open to the public. These are all the mistakes she is finding and we have to pass our Budget by April 1<sup>st</sup>, 2023. To do that we have to get these approved. That was all re-appropriations, rid of fake line items not need or falsely created.

### **Announcements**

Humane Society Dueling Pianos on March 17, 2023.

Indian Creek Reverse Raffle April 21, 2023.

Rotary Club April 26-2023 5:00 PM St Florian Hall

Cynthia's 5K Rainbow Run May 21, 2023

F.O.P. Lodge 97 Annual Golf Outing June 11, 2023

Thunder in the Ville June 23 & 24 2023 at Jefferson County Airpark

### **Reports & Announcements and Communications**

George Kovach, Water Foreman: Not really a whole lot we since the last meeting, we've acquired a few more vendors. We have more of a selection to like price shop, I guess you'd say from materials and piping for like water breaks or anything like that. We also had our RCAP training, which was the guy that came down, he's the one that does our GPS mapping, and assist us with maps that show where our lines are at shut off sewage and all that stuff. And he came down and spent some time with me we went over that and redesigned our tablets and everything got them working right. Our auto guns for meter reads are still being fixed. And we are having a meeting coming up with the company that's putting in our water meters new moderators coming up soon. So we'll figure out more about that when we talk with other than that, that's about it.

Mayor Petrella: Thank you George. Next is our Sewer Foreman Teddy Chuich.

Teddy Chuich: I just give you guys a little rundown. The wastewater department. We had a lot of things fixed. We actually repaired our grid auger we had to put a new check valve in there. We got the grid auger back up and running. And we had a problem with one of our clarifier drain pipes and which had a hole in it. Stephen and I got that repaired and put a whole new 90 in it and got that back up and running as well. Ah, the other day. When was that was it was Monday actually I actually had Alan and Steven go out and visit all 13 of our lift stations. They put hydroplane in them and what hydro train is it's a grease fighting chemical. You know, obviously with oil, grease, toilet paper, shop rags, whatever gets in our system, so it helps resolve that. They accomplish that for me. And we had all of our flow meters calibrated in the treatment plant last week. So those are all up to date. Just yesterday, one of our sensor fluids went down at Terrace lift station and what a sensor float does it tells the pumps to kick on and off based on the flow going into the wet well so we got that replaced taken care of. And my guys I have Alan on a daily basis he hoses our aeration tanks, clarifiers contact tanks and our UV system. He does that on a daily basis which keeps him really busy and it really helps us out a lot because it keeps on playing clean, cleaner pint, excuse me, cleaner plant better results. So Allen does a really good job down there for me just will always want to give him recognition. And Steven, I keep him busy. He's been changing belts on our blowers, oil, just typical maintenance, rooftop filters, Green Belt press. So that's up and running. And basically our lab results which I do have been in compliance. And so the plants running good. Just want to give you guys a little update. I want to thank Jason Fabian for coming down. He got my Microsoft Excel back up and running. So all I have to do now is just plug in my results that computer, copy it, and then it's ready to send to the EPA. So just wanted to give Jason a shout out. Thank you for coming down.

Mayor Petrella: Thank You Teddy. Good Job. Next up is the Sanitation Department

Bobby Arnold: Hello Everyone. Last meeting I was a little bit nervous. I'm not very good at public speaking. I might have to read what I got written down but it's okay with you guys. Might have to read it. I'm trying to do it. When it's not reading. I've been wanting

to tell you guys a little bit about myself. I've been here seven years. In July I got hired on as a CDL driver sanitation also worked with the street department on patches holes and running equipment and also help out in water breaks. One note, I like to thank my two guys have worked with me on various trucks which they come to work every day do what they're expected to do. They work through rain, hail, snow, sleet, and I thank them very much, Benny Thompson and Louis Shaw do a great job for me. And also what I thank Mark Marcus is for filling in as a driver as needed. And we've been working on our keep our three trucks running. We got three trucks, sanitation trucks. We keep them up and running. Trying to we just got done placing rollers and cable. We're under 25 which is ready to go for tomorrow. We try to pick up our garbage mainly in a timing manner. And that's about it.

Mayor Petrella: Thank you. Next one more Street Department foreman, Randy. If you come on up, please.

Randy Baska: Good evening, everybody. Everybody knows this year we didn't have a lot of snow and ice to remove from the roads. We've had a few sporadic rounds. One good note that saved us on our salt budget. One problem we have we can barely fit the salt that we have to buy by contract in to the salt bin which I guess that's a good thing. It'll help us out for next year. Hoping that next month or so here's pretty calm we'll see. But we're looking forward to getting out there as soon as weather breaks on a patching holes. I know people are upset, you know, streets are not good we're short handed. As Bob said, you know one of my guys has been filling in working on you know, the garbage route and stuff, helping him out till we get another guy hired we're plugging along but I just want to say thanks to George and his guys, Skyler and Seth. During the winter months. They don't have a lot of stuff to do, you know, as far as outside with the water. And of course there's water breaks and we all pitch in together. But they've been helping us and I mean big time helping it gives us body and time you know to work on building everything. We never had a breakthrough. Some of you guys seen it. A work in progress, break rooms about 98% done bathrooms about 100% minus the floor. We got everything cleaned painted in there. We actually have a place to sit down and eat lunch not sitting in messed up smelling dirty garage. So I want to say thank you to everybody who helped with that. Mark Marcus of course you know he didn't have any skills as a carpenter and he says well you're going have to teach me things. They took

the reins and you know when I wasn't able to be there, him and Seth did a lot hours working on that. Not want to say thanks to them guys. And thanks to George for letting his guy come over to help me out, which is greatly appreciated. As you know the trucks we had a lovely year. Last year as I said last meeting with repair bills. It's going be a lot better than last year. And this week we just brought on another vendor. He does mobile repair and service. So we're going save a little bit of money there. This guy does not charge mileage, his rates about \$40 an hour less than what we were paying for that service. So that's going to help us out to, you know with all the trucks and equipment, changing oil is these big trucks. We don't have the equipment to be getting under and lifting and it's not feasible to buy anything like that. We have in the process. Like I said a bunch of repair stuff coming up in the spring we have a long list of repairs. out there that we're going be working hand in hand with everybody. We have that program like I said through EOCC, the mayor put in place last year we'll have some good help there. It's going to be a long summer I think. But I think as of last year, we got a lot accomplished. Looking forward to doing that and sorry again for the potholes. We will get them I promise it's just been a rough go round the rain, cold weather. And that's pretty much all I got.

Mayor Petrella: Thank you Randy. Next we'll hear from our Chief of Police for the police department.

Chief Lou Vandeborne: Good evening. Not much since the last meeting. Last week there was a few things that we're working on. I ordered 11 new portables at \$52,000; 11 portables. \$52,000. There are a couple of weeks out from coming. Once these come in they will be put in service. Still working with the street department on getting signage around the village. Had someone approached us about coming on part time. I took an application from him. Mayor, I'll get with you later this week and discuss that. Biggest thing I'm working on, is looking at areas of funding for one is for school zone lighting, updating our school zone lights, two some portable speed limit signs that we can put out subdivisions, getting complaints on speeding in the subdivision so I tried to get some new portable speed lights. One other thing since I'm here I'd like to thank Sharon and Rich Gunther from Grit Gear for their donation and their support of the Wintersville Police Department. Thanks, guys.

Mayor Petrella: Thank you.

Robert Lockard: One of your representative steel Valley Transport Association. Tonight I'll report on the meeting attended February 16. In the past, I've given the information update regarding consultant out of Columbus, Ohio has been hired by the board to prepare a draft grant to the Ohio Department of Development for the purpose of above lending funds to look at the property across the street from mobile center was repaired to interesting infrastructure issues. And that once he completes that grant application rough draft and be approved, hopefully by the board, and then two or three weeks thereafter, hopefully that department will approve the grant money and the consultant feels so strongly that we should be able to get that money to complete the services regarding that ground for future utilization. Next the board is the process of doing two things with regard to preparing a obtaining a new website for steel Valley and that's being completed by a firm locally and once that is completely the new website is presented to the public that we'll be bringing that to your attention the other aspect of the online presentation with regard to the operation of steel Valley and it's being addressed by another entity here locally and ready to use. It's called and a former individual that worked for media is handling it so she's doing a good job with regard to developing this new online television promotional item. Next information was received to this meeting from Andrew Henry Health Commissioner Jefferson County Health Department Steubenville, Ohio. He presented information that would be free to the to the bus service with regard to Nalonoxone that would be you utilized in each one of the vehicles a case where the emergency situation develops, the employees will be trained with regard to utilization of the product, the product will be given to us free the training with regard to these individuals will be at a minimal cost to Steel Valley Transit and drivers will be trained with regard to this use case of an emergency. The information was provided by Tim Turner to get to update the memo of understanding between Weirton transit and Steubenville Transit trips and finally has been realized. As far as that understanding which provides service to both entities. There were some issues in the past with regard to drop off locations and all it's been resolved. Now the service will return via drop pickup Drop Location and Harmon Creek and then last go up Cove

Road Three Springs drive all the way to Walmart. That's where the second location will be. Now with regards to it in between there the paratransit system that is offered by Steubenville will be utilized up within Ohio here and we will drop off we will pick up individuals that call for service and take them to a doctor or dentist appointment with regard to going into West Virginia. We will take people to doctor or dentists situations only those shopping trips and it's the same with regard to trips to the mall. Robinson Mall, no shopping, endeavor with regard to individuals that have a limited capacity strictly Dentist but the para system is very good and it's been very helpful to the local community. Jerry Thomas is the operations manager of Steel Valley. He presents every meeting the current status of the mobile service and rendered to the community as far as tonight I gave council members a annual breakdown with regard to from 2000 to 2001, 2001 to 2002. At the very end you'll see the figures total break down of the bus service with regard to travel, and with regard to 2000 2001, the overall increase from the previous year 32.8% 2022 to 2023. Actually that's to the end of 2022 to 47%. To increase overall profits close to 50% increase in travel with regard to utilization of bus service, individually I'm proud to say that Wintersville is just in 2020 to 2023 110% utilization of the two previous times. It is very good. Also tonight I gave Council an article dated February 26at was in the Herald Star with regards to comments from Tim Turner, Manager of Steel Valley. He presented information concerning the origins of Steel Valley and current update and a massive improvement concerning service in the Community. I thought that would benefit the councilmembers down the road when it comes to the levy situation to show the services is really beneficial to the community. And they have a wonderful group of people out there that are managing the service to the community and they've done a great job since I've been there.

Mayor Petrella: Thank you.

Charlene Prentice: Good Evening. That took a while with this question Gael you wanted to know about the benches here at the bus stops. SVRTA came up with they wanted me to tell every council members you guys, SVRTA, they're working on shelters for existing stops. They stated they're not responsible for them. Also Tim Turner, manager over everything for SVRTA. He would like to set up a meeting with you the Mayor and Jesse the Administrator. He would like to set up a meeting so you will have to get in contact with him. I will give you his contact info.

Mayor: Thank You

Robert Laukert: I attend another meeting on behalf of the Village at the Seven Ranges Fire District, and that meeting was on March 8th. The members of the board overseeing the contracts of the five individual fire departments involved in the district for the fiscal distribution and contractual agreement for this coming year. Other than that, that's all.



Mayor Petrella: Thank You Mr. Laukert

Gael Damron: In reference to the benches if we get a meeting with him, I just want to clarify that we weren't asking them to take care of them. We were just asking them to sponsor them and we could strategically locate them at the bus stops.

Mayor Petrella: All right. Thank you to all our heads and departments and our representatives.

Mayor's Report.

Council I just want to make you aware, the Jefferson County Christian School has reached out and they would like to lead a short 10 to 15 minute prayer service outside the village building right around our flagpole on National Day of Prayer Thursday, May 4<sup>th</sup> starting at 830. Just so everyone can be aware they're going to reach out to local police and local fire departments and myself. I will reach out to them as well. With our fire department or police department, if you would like to join Gael Damron: 8:30am.

Mayor Petrella: I want to take a minute and thank all of our staff, we've been working through many different issues. I know Deb downstairs and Tammy they've been helping Jesse and I try to find documents and things we haven't been able to find and they've spent a lot of time searching with us. Excellent job. For quick reminder to all citizens Melanie will be at our April 6 meeting to give an update on everything that she has come across while she's been here. I believe she's only been here, seven to eight days I believe. If anybody is interested in hearing that again, she will be at our next council meeting giving her update on everything she's been finding.

Mayor Petrella: Next up, council I would like your permission to get a motion to order a new camera for up here. Our camera project is pretty much complete besides a couple. We'd like to get a camera placed up here. Captain Fabian and myself were discussing it earlier today up here. It's going to go pretty much directly behind me. It'll catch everything that goes on out there. And it will come with audio. So now that we have our committee meetings up here, it will help record the audio. It'll come with a switch that we can turn on and off. In the camera that we do have up here will be placed in the back to catch this part. It's also very key that we have this to the magistrate court. You can see the stand that we have now it's a little behind the times here working with the recorder and stuff like that. It'll help be able to record our magistrate court which we have to keep on file and record which we do now but it'll be much easier for our police department and the court to have access to that. I'm asking a motion to approve a new camera system. Spending no more than \$2,000

Motion by Gael Damron second by Pennie Scarpone to purchase the new camera.

Gael Damron: Will that eliminate the administrator from having to use his phone to record the minutes of our committee meetings?

Mayor Petrella: More than likely it will, we will have everything on file we could file have to talk to Jason even we could probably actually even air the meetings. Not the same night but I'm sure there's a way to download them. And then we could air them and Keith could put them on Facebook and so it'll help be more transparent and get other meetings that citizens can attend out to the public.

Pennie Scarpone: So how was that estimate? The camera estimate you're talking the other day they might be under the estimate for all the cameras.

Mayor Petrella: I don't have that. Actually. I think we want to give Captain Fabian permission to speak on that.

Randy Spence: You know, we have a motion on the floor and finish it.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Mayor Petrella: Council will you have Captain Fabian permission to speak?

Council: Granted

Captain Fabian: Was a question regarding the original estimate. Okay.

Pennie Scarpone: The original estimate.

Captain Fabian: We have there were several changes made as we went through the process of installing cameras a couple were added I'm going through it now to make sure everything was done that was on the estimate and everything that we added was done. There's still a few cameras that we are waiting on to come in. They're very close within a week or two. Everything should be complete. Maybe minus the setup in here, but the estimates are pretty close. We still kind of interpret them because we paid 50% down for each adjustment. And they sent the remaining bill so I'm going through that make sure everything is included and everything's done.

Mayor Petrella: Council, I would like a motion to spend no more than \$7,000 from Parks and Rec fund to order the new American flag banners that'll be going through town. I would need a motion to get those order. We're trying to get those up before Memorial Day.

Motion by Carmen DeStefano second by Gael Damron to order Banners.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron nay.

Motion passed 3-1.

Mayor Petrella: We have a rough count of 65. So we added five more and 100 piece of 70 to be safe. We're hoping it's going to be less than that though.

Mayor Petrella: I spoke to Mr. Parker from the Mayor Toronto as George was given updates, again of Toronto or Jefferson County puts out any water update citizens you can look at that because again, we buy from the county, which comes from the City of Toronto.

We're going to be looking at possibly trying to come up with a way to update our website, possibly putting up a map on there to show the village and to show what's R1 what is zoned commercial, help businesses understand if they come to our website and they click on that. You know, that way? It'll help a lot of people are calling asking questions is this commercial, what is this zoned and if we can get that online, I think that can help give people answers much faster and reduce the amount of calls we're taking in.

Counsel, quick reminder to check your mailboxes downstairs. I know Tammy has been leaving a few things in them and at times she just if you guys can just reminder whenever your by to stop and check on those.

Tomorrow is St. Patrick's Day, everyone please be safe. Please stay safe if you need a ride or anything like that. You know call someone, you know call an Uber. Anything else. All family member, call anybody up here call anyone just everyone please be safe while you're out there celebrating St. Patrick's Day.

Also want to thank Rick from Grit Gear. They're nice donation this evening and going forward they've decided to donate 25% of all sales of their new T shirts. They've designed for our police department. So we truly appreciate that. I know the police department does too. That's a great donation and a lot of help. So thank you guys as a small business for your generosity.

Lastly, and just a reminder to Council and the citizens we do have will be having a special meeting on Thursday, March 30. I believe we agreed at 6pm It'll be a quick meeting it just passed our final budget before April 1.

All I have I'm going to turn it over for the Administrator.

### **Administrator's Report:**

Jesse Kosegi: Thank You Mayor. Street Department as Randy said that about the road salt. We have we were allotted 1500 tons at a price of \$67.96 per ton. We're at 1200 tons right now we need to order 150 more tons to make our 90% limit so we have till May to do that. The next contract for next year is coming out by the end of this month. So we're going to have that taken care of and get the other 150 tons taken care of. We'll have it ordered. So we'll be good for last next year as Randy explained. George explained about Rcap. I met the gentleman yesterday. Very helpful. I learned a lot. In a short time I was down there. He also updated our maps for us we have actual maps you put on a wall nice big gigantic maps for street, water, wastewater and storm drains.

Started working on a grant through Bureau of Workers Compensation a couple of weeks ago myself and Tammy Straka met with our rep from Minuteman.

And she gave us more information on this grant. It's a three to one match. So we will for every dollar we spend, the Bureau of Workers Comp will pitch in \$3 and a max of \$40,000. So I spoke with all the department heads I spoke with the chief and the Captain. Lieutenant Gegick, I explained that maybe traffic lights portable traffic lights with something that would benefit everybody. I got a couple of prices right now. It's something I think that we could use it's doesn't have to be that it could be a number of things, but they really press on safety. It can be traffic signals, cones, different items like that. Portable exercise valve or portable valve exercisers, different chainsaws, something that's you know to make your job safe. This is village wide every time I do a grant it will be village wide, not one person will be singled out if I can make it that way. Also something I just got a confirmation on it's not on the report the USDA grant that we've had since 2021 due to COVID.

We started with four trucks went down to three trucks. The price has increased dramatically. Now we're down to two trucks. We ordered these trucks in 2021 2022 and we should be getting them their international dump trucks. We should be getting them at the end of the year. The gentleman from O. S. Hill International stated that if we ordered a truck today, which was last month we wouldn't get it till 2025. We're trying to get that grant closed out get these trucks on the road but we have like a \$7,000. That's leftover from the grant. We're working on a couple of things for that.

Also got a meeting with Quicksall Engineering next week regarding upcoming funding. There was some issues on our funding because how it was all set up with debt schedule. The funding administrator Katie's coming down, and we're going to meet with her as well as Melanie and we're going to go everything so I know exactly what's going on when we do these grants and loans. I've been playing a lot of catch up regarding that and I don't mean the condiment you put on. Anyways, reached out to the grant coordinator for the Wintersville Recreational Complex for the Capital Improvement Grant was \$100,000 Grant. I just introduced myself that money is earmarked for 2023 2024. So soon as we get more information on what we're going to do with it, we can move forward.

The water meter issue that George spoke about I talked with the salesman from core and Maine's name's Justin Julian. Regarding the meters that we purchased originally, he has no idea when we're going to get them. No idea at all. No timeframe or anything. Well, we're not on the same page because the people that were involved in the meeting last year are no longer here. He is a salesman that stepped or he kind of got hired towards the end. We're going to come together and find out what we can do about this water meter project. But we have options. There's two different types. There's a type that's a sealed unit, and there's a type with three wires. The ones with the wires, is the one that we ordered. Why don't we order the other ones. They're more dependable. He says, I don't know. Next Tuesday at 11 o'clock at our building, we're going to have a meeting with all the department heads with a mayor and anybody council that wants to come and we're going to find out what's going to happen. The unit that we could get. It's going to cost the same no change in price. It's more durable. It's waterproof is what they're telling me so, but we'll figure that all out at 11 o'clock on Tuesday and I'll have more answers for you. As soon as I get those answers, we can get this clarification done.

In the future, I talked with Captain Fabian about getting IDs for public works all employees. We decided we're going to get each worker is going to get two IDs. We'll be updating our green vests will say Wintersville Public Works. One ID will go in the front pocket and the other idea that you will have you can hang on a lanyard or on a clip or whatever you want to do. We'll be starting getting pictures of that of the employees tomorrow or Monday. When you see people out, you're going to see a green, silver and red line fast with Wintersville Public Works on front and back with their ID, that's all I have.

Randy Spence: The Street Department spoke they don't have enough room for the salt and we have to order 150 More ton. Are we thinking about any place to store that?

Jesse Kosegi: Yes. We spoke with Cross Creek Township and they have some room that we could store our salted there so thank you to them. Randy's going to talk with the superintendent over there, Chief Vandeborne also talked to him as well. That's all taken care of if it wasn't going to be a Cross Creek didn't have room and we would just go to the next place. Maybe Mingo, Wayne or to wherever. But we got to get an order.

If we don't order that by May 21. Then we're going to lose a contract for next year.

Randy Spence: It was also mentioned we had a gentleman from rcap come down to either update or give us maps or GPS. Didn't we already have maps on tablets and stuff for the water department?

Jesse Kosegi: Yes. And he did some training with George on different things that you can do with the map. But he actually gave us paper maps like four foot by four foot maps. That Street department didn't have any, water department didn't have any, wastewater didn't have any. But there was two in the minister's office. I feel that they need them before I did. Also, those maps are free. Everybody got a map. And there was an extra map in there of the village streets. I gave it to the police department because they don't have a map down there. Also I'm talking to a company that does mapping for the village or for the state. Just want to update you know all the boundaries and everything. And then on the RCAP map. They have the outline the borders of Wintersville. So that's kind of nice as well.

Randy: One last question. We ordered four trucks to the USDA grant. And we're only getting two correct.

Jesse Kosegi: Yes

Randy Spence: Now, I know in the past, we have an issue with hiring people with CDL licenses because it costs too much. Now, I believe the other four trucks, at least two of those were CDL required. Trucks.

Jesse Kosegi: Yes.

Randy Spence: Are they still are the final two still required CDL.

Jesse Kosegi: The one is and the other one is not. What I did was I gave Randy the specs of that truck. He had nothing to do with it, neither did I, but I said this is what we're getting. From this point on. That will be to where all those guys if those guys need to know if they're getting a truck or something like that they're going to come in because like I said they had no idea what was on it. I said this is all I have, you know this was going be for done too because of the price increase. However we decide to divvy it up or who's going get what there's pretty much understanding what he's going get what. They should be coming by the end of the year.

Randy Spence: I just want to make sure we purchased two more trucks that we couldn't drive

Jesse Kosegi: For future reference and for future grants, we'll probably go with a Ford 450, a 1 ton or 1 ½ ton.

Thank you.

Gael Damron: I have two questions for you. Has there ever been any inquiry into the Ordnance website being updated? We talked about it the other night finance

Jesse Kosegi: No.

Gael Damron: Then the other one was, will the did we look into whether or not the meters if we get the ones we were talking about? Will they still work with an unused software?

Jesse Kosegi: Yes. You brought up another point. Here's what I found out. Captain Fabian might be able to back me up on this one. There's two water billing systems down downstairs. One that they use now through government systems and there's another one through Ohio software. The gentleman came back in 2018. And I don't have the numbers I haven't but they're down in the office. To set this up. It was a different system. I don't know what happened. Something happened. And they're not using it. It's sitting there, we're paying for it. We're paying. I think it's I don't know if it's like 1500 a year don't quote me on that. I will have the numbers. I asked Deb and water office I said what happened? She says there was an issue. They said they were going redo something she's like, I don't know. I was like, okay, so we have this meeting on Tuesday. I want to find out do we can we use the system that we're using now for billing? Do we have to go to another system or does this meter system come with another billing system? I have to find this out. I asked Debbie. What would what's going on with that? She's like, I don't know. She doesn't know. You were never asked. No. Everybody's on to three different pages. And I talked to the gentleman from Ohio software. He's like, What do you guys want to do is like you're not using. I think we've gone through at least 2018 was the first time that we purchased it. I think we've gone through \$9,000 Maybe a little bit more. But we need to come up with a system. So Tuesday I'm going to find out what we need to do. To start transferring or to transition over to the new system. If the new system comes in. If we go with the other, same company, same price, everything it's going to be three to four months on the low end

as everything goes right. So that's where we're at. It's kind of a mess, but we're getting it all handled.

Gael Damron: Thank you.

### **Unfinished Business**

Pennie Scarpone: On the employee who is working full time hours being paid part time. Has that been addressed?

Mayor Petrella: Yes, so we're still diving into that with state law. And federal law and then our own outdated policy manual. We're looking into that. Just for clarification, we believe he had full time hours but was only considered part time until 2020. Again, we're not 100% sure of that, but we are diving into that. Something that we just got to correct from the past so we will keep you updated as we figure that out.

Pennie Scarpone: I have a question about the audit. Just I posed this question to Jesse earlier today that our state audit hasn't closed. And I just wondered, you know what's considered that our fiscal officer that we're paying, is doing, you know, cleaning up things and then they're not finishing their audit till after she's done. So why is that audit not closing when it's closed in the past with the same mistakes so it's almost like we're being charged twice.

Jesse Kosegi: With the audit that's been going on. Usually it probably would be closed by now but since there's some since the other fiscal officer left, somebody else took over and she's been here total eight days at 12 to 14 hours a day. And she has contacted the auditor's office found mistakes she has been all these ordinances that had been passed. There were mistakes in the reappropriation of funds. It's taking her a long time and the auditors cannot close the audit until she's done until they find out what needs done. Then their going to do whatever I'm not sure with a visiting clerk how it goes at the end of the audit, but that's kind of where we're at. It's not starting over. It's just we're at a standstill because of all the work she's done. And her next step. She'll be back here, I think Sunday and I'm going to meet with her and we're going to start going over the villages debt. She's haven't even tapped into that. So that's kind of where we're at. It's going to take a little bit longer and the auditors are not going to close or have an exit conference until she's completely done. Which she's going to be done by April 1. She has to be she has to pass a permanent budget.

Pennie Scarpone: So we are they just on hold then? We won't billed more money.

Jesse Kosegi: That I don't know. We're going to discuss the body with them when we know for sure, she's doing their job as I believe one of them contacted.

Mayor Petrella: Yes, because he wasn't very friendly with her, then got mad that I was being transparent with the public and tried to silence me. Tax dollars hard at work higher up than the little old Mayor.

### **New Business**

Gael Damron: As we've gone around tonight with the information, we did have a finance meeting. We were apprised of some incorrect coding of some of the revenues and expenditures in the budget line items. Some of these line items were not utilized properly, not being used at all or not being used anymore, duplicated, etc. And the current fiscal officer is basically tidying those things up. She will be providing a detailed report at the April 6th meeting.

We also had a meeting for the Beautification Committee. We're addressing the Great Wall of Wintersville so project, we're going to be commencing Weather permitting on April 1, to start with the power washing of the wall. That's the wall between Kroger and Veterans Memorial on Cadiz Road. I want to thank Bob Coppa for all of his insights and cooperation in getting the students involved. We are reminding the students, anyone who is interested in participating in the project, need to reach out to myself or to Bob Coppa. Or to the Christian School, Jessica, the art teacher Christian school. She's basically heading it up for us. They presented a theme we accepted and the painting, the power washing basically will be adult related. So any volunteers please be at the wall at nine o'clock AM on April 1. Weather permitting. We will put it on the website or on the Facebook page if for any reason it's changed. Yes, Randy

Mayor Petrella: Council you have to approve him to speak.

Council: Granted

Randy Baska: The power washing thing George has at his Department has the unit that's a vac and pressure wash unit combination and it's very powerful. It has a trailer that's something you could use when you go to travel.

Gael Damron: We're looking at water sources.

Gael Damron: Yes, actually thank you. The mayor is going to make some arrangements with the police department as far as you know, walk in that area off so none of our individuals will be subject to any harm, but I will definitely relate that to Mr. Coppa. I didn't know what you were planning on, rent, pay somebody. We will be moving on to the Primer painting. We're looking at Saturdays, some evenings weather permitting. They will be scheduled this is when the students will become involved. Again we're using students from the art classes at Jefferson County Christian School, and then any students from any of the clubs any students in general, whether it's art department or otherwise that want to be a part of this are welcome to join us. Again the students participation will begin the first Saturday after good Saturday. Weather permitting. In addition to that, we discussed fundraising activities for the Beautification Committee because we do have a lot of projects that we want to continue with. We talked about a boot drive, a gun bash etc. We haven't made any decisions on that because we are working on getting the students working on this on this program. We discussed the community garden, also doing raised beds. We also have adopted a village flower it is the Purple coneflower resembles a purple Daisy. And this represents health and well being and we think it'd be something nice to see, it's a perennial and it grows very tall and it's very attractive because actually a wild flower to in our area.

I just thought we'd let you know that benches. We are looking at again, the JB Green Team grant and purchasing benches. We also want to make sure that this has opened up to businesses that they do have the opportunity to purchase benches which of course the bench would be considered theirs for the life of the bench and they would have their plate on there again for the life of the bench.

The only other things I have thank you to Mr. Mahalik for appearing before Council and for the invitations. Thank you to Grit Gear for the fundraising and support of the Wintersville so Police Department reminder to the citizens to get their support WPD blue light shirts from them.

And again, thank you, Mr. Coppa and all involved in hanging up the veterans banners. They do still have I think he said roughly 30 to 40 yet to hang in the village and I'd be working on that is also weather permitting and around the Great Wall project. That's it.

Mayor Petrella: Anybody else?

Pennie Scarpone: Have a question for Lou about that narcotics money. I just want to see if you had any ideas for it.

Mayor Petrella: Council we've got to give him permission to speak out of turn.

Council: Granted

Lou Vandeborne: There are two different accounts.

Pennie Scarpone: The one that was in the enforcement and education account that now is from the Melanie said was from the lawsuit of the pharmaceutical companies \$1,500.00.

Lou Vandeborne: No. We have no idea what we are going to do with it yet. Probably get with the Fire Department and local elementary schools and do hot dogs and hamburgers and talk about drug enforcement.

Pennie Scarpone: Sounds good.

Carmen DeStefano: What is wanted to talk about was all these Ordinances and cleaning up. Wintersville has a lot of issues we are trying to resolve. It did take time tonight to do all these emergencies. The previous administration was not doing what they we suppose to do, that's why we have Melanie and Jake doing a fine job with all these. We push through and Jesse has a lot on his plate. So trying to clean everything up here and I appreciate all your department heads Lou and everybody for giving us an update. Wintersville is a work in progress, and Mike is doing a fabulous job and you can beat him up on social media or whatever but this all needs cleaned up. We're not

getting rid of people, we are getting rid of people if you're not going to do the job. We're going to find somebody's going to do the job. We've got Jesse's doing a job, Jake doing a job and everybody on council. And Mike's really doing a good job being Mayor.

Mayor Petrella: Thank You.

Mayor Petrella: We're going to do something new. We're going to open some estimates we got tonight. We'll start slowly, it's just a better way of transparency. I know a while back we asked for permission to order Christmas lights we've come up with we're hoping a much simpler solution we're hoping these are good prices. The guys were able to track down some people that are going to be able to pretty much refabricate them they're going to be painted white. And then we're going to hopefully take care of the LED light issue ourselves so we're going to open up a couple of estimates we got here for that.

The first one, we got Wheeling Coatings submitted by Rob Benjamin. Approximately 56 pieces \$4,500 That'll be sandblasting and powder and they will be white. That's the snowflakes and then it says green stars. 25 pieces be \$2,500 So we get a total of 7000 on that estimate.

This one has the snowflakes at \$4,760 in the stars. At \$2,125 for a total of \$6,885. This one is submitted by Kuryn Company LLC I apologize if I butchered that name.

Randy Spence: What is the bottom line.

Mayor Petrella: On this one grand total was \$6,885.

Again, this is just a new process. We're doing just ordinary estimates on stuff. We're contacting them and we'll stop here pick up our little blue envelopes and then come back up just show better transparency and trying to get the best price on everything and they come back sealed and Tammy stamps it, that the first bid was specific as to what they were going to do. What about the second does have the same? They do have the same quantities here it's down on the bottom, sandblasted and two coats of white powder. So yes, they were both the same.

And one came in at a total of \$7000 the other ones \$6,895. So what is Council's permission to go ahead and approve this and we can drop them off giving the estimate to Kuryn company LLC and have them get started so that we can have these done before next year because I'm sure it's going to take time and then we have to get the new LED lights on them ourselves.

Pennie Scarpone: What fund are you taking them out of?

Mayor Petrella: Parks and Rec.

Motion by Gael Damron second by Pennie Scarpone to grant the bid for \$6,885.00 to Kuryn Company LLC.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Mayor Petrella: Next we get multiple different estimates again. Tom was a big help for all this. Tom Straka met with different vendors showing them what we wanted, given them the envelopes and making sure they returned them.

We tried to contact, he did contact three other ones. It was called even more we did call Ohio Valley Tree Service, I think somebody called Luke's, Kenny's trees. We only ended up having two finally come back. That dropped off estimates, these other ones won't even show up to meet with him. The first one is for trees down at Garden Drive Park. We have trees throughout the village that need cutting back this one was submitted by La Roche Tree Service.

Their total down at Garden Drive Park, branches, limbs, some trees overhanging along down there hanging over the park total for this one is \$1,137.50.

The other estimate submitted for Garden Drive Park was by Affordable Tree Service that came to a total of \$3,750

The lowest price we have would be to approve La Roche Tree Service for Garden Drive Park with a total of \$1,137.50 we would need a motion for that.

Motion by Randy Spence, second by Carmen DeStefano to accept the bid from La Roche Tree Service to remove trees at Garden Drive Park for no more than \$1,137.50.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Jake Linn: I didn't realize we were doing this tonight I haven't done a ton of the research on bids but you are the lowest and best bid. There's a lot of explanation of what best means in the case law. But it doesn't always mean that you would have to go with the lowest bid. There are situations where no one specifically is if there's a company that you have reasonably was not did not do a good job in the past. Even if they do a lower bid than someone you don't have to accept them. So if you want to need any more clarification on that, I'll give you guys some more clarification before our next meeting about lowest and best in the bid process.

Randy Spence: Thank you.

Mayor Petrella: This one would be for the trees hanging over down at the treatment plant before we try to get our new roof on the drawing beds.

This one came in from La Roche Tree Service grand total \$1,960.

Second estimate we got this one we got was for the treatment plant this one came in and by Affordable Tree Service for \$750.

I believe that would be the lowest one for the treatment plant trees is \$750.

Pennie Scarpone: Where will that come out of?

Mayor Petrella: That would come out of treatment plant fund we don't want to put a new roof on that trees the overhanging are more than likely going to collapse eventually break down on that new roof so

Motion by Pennie Scarpone, second by Randy Spence to accept the bid from Affordable Tree Service to remove trees at the Treatment Plant in the amount of \$750.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Mayor Petrella: Next one, is for walnut Park. Again, it's trees that are overhanging. This tree this one is La Roche at \$2,845

This one from Affordable Tree Service for walnut Park \$1,250 Affordable Tree Service that was the lowest

Motion by Randy Spence, second by Pennie Scarpone to accept the bid for affordable tree at \$1,250 for Walnut Park.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Again Tom did a good job getting all these.

This is the treatment plant drying beds, first one is from L & M metal roof remove old fiberglass installing new metal roof with vapor barrier if needed at total came in at \$29,200.

This one is Top Notch Roofing. This one came in at \$30,500 with barrier, metal roof and trim.

This one is from Legit Commercial Roofing. fiberglass roof. Total came to order \$31,500.

I believe the lowest one was 29,200.



Gael Damron: Were they equivalent and the services. I thought you said there was something more that Top Notch was doing

Randy Spence: So different out of the they're going to install metal roof, vapor barrier, with Top Notch Roofing mentioned that they were going to put trim all the way around.

Mayor Petrella: Didn't that first one trim work and install the vapor barrier as needed.

Randy Spence: So Top Notch and all of them are equal and services.

Motion by Randy Spence, second by Pennie Scarpone to go with L & M Metal roof for \$29,200 for the treatment plant roof.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Mayor Petrella: Last one we got sorry guys, we're trying to move along here. A lot of stuff to fix around here.

This is a painting of the side of the building here.

Randy Spence: This city building

Mayor Petrella: Yes, this building around the red along the back side here wrapped around the police department power wash, cleaning up and painting

Keep It Clean, came in with a grand total of \$4,450 with a deposit do of \$222.50

The next one came in going power wash, paint materials paid \$6,139.36 For Sparrow painting

And lastly, R & L Construction came in power wash, paint, finish coats \$8,200

Keep it clean is our lowest bid.

Motion by Gael Damron, second by Pennie Scarpone to give the bid to keep it clean. For painting the Admin Building and power washing.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Mayor Petrella: that's all I had under new business. Anybody have anything else for new business?

Don't believe there's any transfers? I do know Jesse did have a payment of bills was at the bank reconciliations

Jesse Kosegi: Yes.

Mayor Petrella: Where the bank reconciliation forms do you want to explain?

Jesse Kosegi: Every month we have reconciliation forums that the governing body has to sign. If you guys sign up before, so we have March 4 up to March 14 And then we have February of last month. You guys can sign that sign after the meeting but it's got to be signed all the bills that were paid. All the bank statements, all the canceled checks. Everything will be here. You can use it. Look at it all. The credit card in the accounts that were paid out.

You sign off on it, we file it that came from Melanie why are we signing

Randy Spence: Why all sudden since we never did before? Is it because of the absence of the financial officer or is it something that was supposed to be done in the past

Jesse Kosegi: Supposed to be done in the past?

Mayor Petrella: It's supposed to be done. I think she said every council meeting every month.

Jesse Kosegi The first of the month.

Mayor Petrella: She didn't realize that was not being done either.

Pennie Scarpone: So what happened before?

Mayor Petrella: I've been here a year I didn't know if it was supposed to happen.

Gael Damron: It didn't happen.

Mayor Petrella: It just didn't happen. Council will need to sign that after the meeting?

Gael Damron: Did we get two minutes to the bank?

Randy Spence: No. We just approved them tonight.

Mayor Petrella: Thank you everyone. I need a motion to adjourn.

Motion by Gael Damron, second by Pennie Scarpone to adjourn.

**Vote:** Pennie Scarpone yea, Carmen DeStefano yea, Randy Spence yea, Gael Damron yea.

Motion passed 4-0.

Mayor Petrella: Our next regular council meeting will be April 6 2023 at 7pm. Thank you

Disclaimer: These are a draft of the minutes and not deemed official until approved by Council.

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Randy Spence

President of Council

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Michael W. Petrella

Mayor